

Conditions of Hire of Indoor School

Gordon Group Riding for the Disabled Association would like to advise you of the following Terms and Conditions of hire:

- Confirmation of any hire is deemed to be acceptance of these terms and conditions.
- All horses and ponies must be fully vaccinated against equine influenza before attending any hire at the premises. The last booster vaccination must have been made not more than 12 months prior to date of hire. If it has been longer than 6 months since the last vaccination, we strongly recommend discussing a booster with your veterinary surgeon.
- Payment of the hire fee is considered to be acceptance of the hire. Hire charges must be paid prior to hire date.
- Hirers hire the premises at their own risk and Gordon Group Riding for the Disabled Association accepts no liability whatsoever whilst the hirer is using their facilities.
- By hiring the facilities the hirer confirms that they are covered by suitable horse and rider insurance and must indemnify Gordon Group Riding for the Disabled Association against any claim for accidents, injury, loss or similar, however caused to either horse, rider or any spectator(s), instructor etc. We reserve the right to request sight of any such insurance policy.
- Hirers must ensure they have use of a functioning mobile phone in the event of an emergency.
- First-aid will **not** be provided by Gordon Group Riding for the Disabled Association.
- Hirers riding alone must inform someone of their whereabouts and expected return time before riding.
- All riders must wear protective headgear conforming to BSI standards at all times when mounted. Back protectors are recommended, especially if riding alone or riding young horses.
- Correct footwear and clothing to be worn at all times.
- Our indoor riding arena is available to hire. The minimum hire time is one-hour.
- The cost to hire the indoor school is £10.00 for one hour or £70.00 for a full day.
- Full day hire is set as 1000hrs – 1700hrs.
- Hirers are asked to keep to their allotted time slot.
- No more than 3 horses and riders are permitted in the arena at time.
- No Smoking is allowed anywhere on the Tweeddale site.
- Pets are not allowed on the Tweeddale site.

- The facilities may only be used for flatwork/dressage and no jumping or lunging are permitted.
 - It is the hirer's responsibility to check the arena before entering to ensure it has been left in a safe condition and that the premises are secured upon leaving.
 - Any damage to the facilities caused by the hirer must be reported immediately to Gordon Group Riding for the Disabled Association. Any damage caused to the property belonging to Gordon Group Riding for the Disabled Association will be charged to the hirer at the new replacement value plus any carriage costs.
 - Any defects in the facility must also be reported to Gordon Group Riding for the Disabled Association before the hirer uses the facilities.
 - If holding an event that is not for fundraising for RDA, then the event organiser must hold employers and product and public liability insurance for that event.
 - Gordon Group Riding for the Disabled Association reserves the right to halt any actions which we consider to be contrary to our Health and Safety policy or which we consider to be unsafe.
 - All hirers and anyone with the hirer are required to adhere to commonly accepted standards of decency and good behaviour. Racial abuse, discrimination, swearing and loud or aggressive conduct will not be tolerated. Gordon Group Riding for the Disabled Association reserves the right to ask any person on the premises to leave immediately and to refuse admission to any persons without giving reason.
 - No horses to be left tied up outside to horseboxes or trailers.
 - All droppings in the arena or car park must be picked up and deposited in muck area located behind the school in the car park. Poo picking equipment is available by the main school entrance. Any urine on the arena floor must be treated immediately by spiking the area with a fork to ensure drainage. A fork is also provided by the door. Litter is to be taken home with you. Gordon Group Riding for the Disabled Association reserve the right to cancel any future bookings in the event that this condition is not adhered to.
 - It is the hirer's responsibility to ensure that they are aware and make others aware of the Fire Exits and Fire Assembly Points, which are clearly marked and can be found on the Health & Safety section of the notice board.
 - No hay or feed is permitted within the arena.
 - All equipment to be put back where it was found.
 - Gordon Group Riding for the Disabled Association reserve the right to change these terms and conditions, and to notify you of such changes. Cancellation Policy: Anyone cancelling their booking within 24 hours will not be entitled to a refund. Refunds will be at the discretion of Gordon Group Riding for the Disabled Association.
 - This agreement will remain valid for a period of one year from the date of its receipt by Gordon Group Riding for the Disabled Association and will cover any bookings made within that period. Hirers are responsible for ensuring their public liability insurance is in place throughout this period.
- Payment for the hire of the indoor arena must be paid by the donate button on Facebook at least 3 days prior to the hire date. Unfortunately we are unable to accept cash payments.

NAME IN FULL: -----

Date: -----

Please email this completed agreement to Sue King at sue@birchbrae.co.uk.